

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

November 17, 2011

5:30 P.M.

MINUTES

Present: Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

Absent: None

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on November 9, 2011 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Carpenter; Seconded by Councilor Calnon

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending November 16, 2011 in the amount of \$ 291,150.96 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Case; Seconded by Councilor Jackson

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of November 10 – November 16, 2011
- Report from the Building Inspector's Office from June 1 – November 9, 2011
- Statement of cash receipts from the Library from October 26 – October 31, 2011
- Statement from the City Clerk's Office of all monies received during the month of October 2011 in the total amount of \$16,297.79

RESOLVED: That the reports as read are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor Carpenter; Seconded by Councilor Tiffer

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS:

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council in the amount of \$ 920,674.69 are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Rabideau; Seconded by Councilor Carpenter
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

6. PERSONS ADDRESSING COUNCIL: None

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves City Clerk Keith Herkalo to reimburse Ann Giard-Chase (18 Willow Beach) the \$20 fee to install Liquefied Petroleum Gas Service because she did not install the service.

By Councilor Case; Seconded by Councilor Carpenter
Discussion: None
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

B. RESOLVED: In accordance with the request therefore the Common Council approves Bill Treacy, Manager MLD to advertise for sealed bids for PMLD BID NO. 2011-11-1 "Miscellaneous Electrical Supplies." Bid Opening Date: December 13, 2011 at 11:00 am.

By Councilor Jackson; Seconded by Councilor Calnon
Discussion: None
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves Mike Brodi Superintendent of Public Works to advertise for sealed bids for Contract # 2011-24 "Select Cutting of Standing Timber."

By Councilor Case; Seconded by Councilor Carpenter
Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves Assessor Derek Rosenbaum to attend the "Valuation Factor File Training" in Batavia, NY on December 2, 2011 at an estimated cost not to exceed \$623.

By Councilor Calnon; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

B. RESOLVED: In accordance with the request therefore the Common Council approves Real Property Tax Assistant Kathy Livingston to attend the "What Is Income Training" in Fishkill, NY on December 2, 2011 at an estimated cost not to exceed \$433.

By Councilor Calnon; Seconded by Councilor Jackson

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from the Plattsburgh Community Garden Group to renew the license agreement for use of land as a Community Garden and to amend the terms of the license agreement to provide for four consecutive annual licenses for the period from May 1 to November 30 each year, with the first license term commencing May 1, 2012.

Councilor Calnon said the amendment that the Community Garden people are looking for. Basically they are asking for a 4 year period of this agreement. We've got a termination clause?

Corporation Counsel John Clute said yes. I think if we are in the middle of a planting season we can't terminate it until after the crop harvesting is over.

Mayor Kasprzak said that was the information you sent us when you reviewed it.

Corporation Counsel John Clute said yes the way it was written it actually expired. They were asking for a 2 year extension. But the way it was written you couldn't give them 2 rather than coming back here every year we will go out as far as we can on the 4 years.

2. Request from Bill Treacy, Manager MLD to write-off unpaid final bills from October 1, 2010 to October 31, 2010 in the total amount of \$1,561.33. The percentage of write-offs for this period is .16%.
3. Request by the City Chamberlain to adjust the 2011 Sewer Fund Budget by an increase and decrease to appropriations of \$11,110.00 for unbudgeted sanitary sewer line repairs.
4. Request from Bill Treacy Manager MLD for a Change Order to PMLD 2011-8-1 "46 kV Structure T882 Replacement" in the total amount of \$10,160.25 and that the Mayor be authorized to sign Purchase Order #1 for this project.

10. NEW BUSINESS:

Councilor Jackson said there will be a special meeting of the MLD Board right after this meeting we have to discuss a resolution on an easement.

Mayor Kasprzak said and a budget session after that and both are open to the public.

11. CLOSING PUBLIC COMMENTS: None

Motion to Adjourn by Councilor Jackson; Seconded by Councilor Tiffer
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

MEETING ADJOURNED: 5:39 pm